

**NOTICE OF SPECIAL MEETING
INTERQUEST TOWN CENTER BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of the INTERQUEST TOWN CENTER BUSINESS IMPROVEMENT DISTRICT, City of Colorado Springs, County of El Paso, Colorado, will hold a special meeting at 1:30 p.m. on December 3, 2024, via video conference, for the purpose of addressing those matters in the agenda set out below as the same may be amended at the meeting and conducting such other business as may properly come before the Board.

The meeting is open to the public.

**BY ORDER OF THE BOARD OF DIRECTORS:
INTERQUEST TOWN CENTER BUSINESS
IMPROVEMENT DISTRICT**

By: /s/ Scott A. Bryan
District President

**AGENDA
SPECIAL MEETING
OF THE BOARD OF DIRECTORS
INTERQUEST TOWN CENTER BUSINESS IMPROVEMENT DISTRICT**

DATE: December 3, 2024

TIME: 1:30 p.m.

LOCATION: Zoom Video-Conference

<https://spencerfane.zoomgov.com/j/1615360995?pwd=2vzfzrjaioTwbzKnOigmrXHsbaZFOB.1>

MEETING ID: 161 536 0995

PASSCODE: 925776

DIAL-IN: 669-254-5252

BOARD OF DIRECTORS

Scott A. Bryan, President (2022-2025)

Vincent C. Shoemaker, Treasurer (2022-2025)

Michael P. Palmer, Secretary (2022-2025)

Theresa G. Bryan, Asst. Secretary (2023-2027)

Vacant (2023-2027)

1. Call to Order
2. Disclosure of Potential Conflicts of Interest
3. Approval of Agenda

4. Approval of Minutes for the Special Meeting held on September 16, 2024
5. Public Comment
6. Financials
 - a. Approval of Financials Statements
 - b. Ratify Approval of Claims
 - c. Approval of Engagement Letter with BiggsKofford to prepare the 2023 Audit
 - d. Approval of CliftonLarsonAllen LLP Statement of Work
7. Budget Hearings
 - a. Conduct public hearing on the amendment to the 2024 budget, if required
 - i. Consider for approval resolution amending the 2024 budget, if required
 - b. Conduct public hearing on the budget for the fiscal year 2025
 - i. Consider for approval resolution adopting the 2025 budget, approve the appropriation of funds, and authorize tax levies to be certified by the District for collection in fiscal year 2025
8. Attorney Items
 - a. Approval of 2025 Annual Administrative Matters Resolution
 - b. Approval of Exclusion from Worker's Compensation Coverage Resolution
 - c. Approval of CORA Resolution
 - d. Approval of 2025 Election Resolution
9. Director items
 - a. Developer Updates
10. Other Business
 - a. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform
 - b. Designate Website Compliance Coordinator
 - c. Consider authorization of Website Compliance Coordinator to obtain a proposal for remediation services for statutorily required documents and authorize Board member to approve proposal
11. Continuation/Adjournment

Dated: November 27, 2024